



No. NTA/Admin/Recrtd/2020

Date: 06.02.2021

NOTIFICATION

Subject: - Recruitment of Academic Consultants at NTA.

The Ministry of Education (erstwhile Ministry of Human Resource Development), Department of Higher Education, Government of India established the National Testing Agency (NTA) as an independent/ autonomous organization under Society Registration Act, 1860 for conduct of efficient, transparent and international standard tests, in order to assess the competency of the candidate for admission to premier higher education institutions in different fields with the following objectives:

- i. To conduct efficient, transparent and international standards tests in order to assess the competency of candidates for admission and recruitment purposes.
- ii. To undertake research on educational, professional and testing systems to identify gaps in the knowledge systems and take steps for bridging them.
- iii. To identify experts and institutions in setting examination questions.
- iv. To produce and disseminate information and research on education and professional development standards.

2. The National Testing Agency (NTA) is in need of high quality/professionals /academician capable of lending their professional/ academic experience in such field/ areas as Sciences, Humanities, Social Sciences, Economics, Education, Engineering etc. in the capacity as Academic Consultants on full time basis.

3. Applications in prescribed Performa from among eligible and willing academician/ retired Government servants are invited for the positions of Academic Consultants at NTA. Application duly filled in may be submitted in soft copy to the Joint Director (Admin), National Testing Agency, by mail on or before the 15.03.2021 @ recruitment@nta.ac.in (It is not necessary to attach/submit any document while submitting the same.)

4. Academic Consultants shall be engaged initially for a period of 1(one) year extendable up to 3 years on year to year basis depending on requirement and as deemed fit and proper to the Competent Authority of NTA.

NATIONAL TESTING AGENCY

(An Autonomous Organization under the Department of Higher Education, Ministry of Education, Government of India)
Office for Communication: First Floor, NSIC-MDBP Building, Okhla Industrial Estate, New Delhi-110020
Website: www.nta.ac.in



5. Qualification & Experience:

Retired (or otherwise) Associate Professor/Professor level academicians or high quality freelance or serving academician having Ph.D. Degree in the relevant areas/ fields as mentioned at para-2 with minimum post-qualification experience of at least 20 years are eligible for the positions of Academic Consultants.


Retired Government employees having required qualification and experience would also be eligible for engagement as Academic Consultants at NTA.

6. Procedure for Selection:

Eligible and willing candidates may apply in prescribed Performa [Annexure] as detailed at para-3 above. Shortlisted candidates shall be called for interview for appearance before a Selection Committee to be constituted for the purpose; and, the recommendations of the Selection Committee shall be final.

7. Entitlements of Academic Consultants:

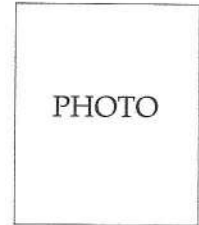
- i. Academic Consultants will be paid monthly remuneration as per NITI Aayog Guidelines. In case of retired government employees/ servant, the remuneration shall be as per prevailing DoPT norms.
 - ii. Academic Consultants will not be provided accommodation and HRA/TA/DA, CGHS facilities etc.
 - iii. Academic Consultants shall, however, be provided Conveyance Allowances @ Rs. 40,000 per month. They will be provided official e-mail id, internet and telephone connection at office.
 - iv. For official tours, Academic Consultants are entitled to claim reimbursement of their Air/Train fare and hotel accommodation as per NTA norms.
 - v. Academic Consultants will be entitled to 1.5 days leave in a month.
8. This is issued with the approval of the Competent Authority.


(Geetchandra Sharma)
Joint Director (Admin)

Copy to:-

- 1) P.S to Chairman, NTA
- 2) PA to Director General, NTA
- 3) Director (Admin), NTA

**PROFORMA OF APPLICATION FOR THE POSITION OF ACADEMIC
CONSULTANT ON CONTRACT BASIS**



1. Name & Address : _____
[In Block Letters] _____
Mobile No. : _____
E-mail Id : _____
2. Date of Birth : _____
[In Christian era]
3. i) Date of entry into service : _____
ii) Date of retirement under the : _____
Central/State Government
Rules *[if retired]*

4. Educational Qualifications:

Sl No.	Degree/Diploma /Certificate	University/Board	Main Subjects	Year of Passing	% Marks/Division
i)					
ii)					
iii)					
iv)					
v)					
vi)					
vii)					
viii)					

5. Details of Employment, in chronological order:

Sl No	Office/Institution	Post held	From [date]	To [date]	*Pay Matrix /Level for regular Employees; (Total Emolument per month for Non-Government Employees)	Nature of Duties [in detail]
i)						
ii)						
iii)						
iv)						
v)						
vi)						
vii)						
viii)						
ix)						
x)						

6. Total emoluments per month now drawn/last drawn:

Basic Pay in the pay level (Regular Govt. Employees)	Total Emoluments (Non-Government Employees)

7. Additional information, if any:

(A) Additional academic qualifications
(other than normal degrees and those above Ph.D.)

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____
- (v) _____

(B) Professional trainings undertaken:

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____
- (v) _____

8. Achievements:

(A) Research publications and reports and special projects

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____
- (v) _____

(B) Awards/Scholarships/Official Appreciation Affiliation with the professional bodies/institutions/societies and;

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____
- (v) _____

(C) Patents registered in own name or achieved for the organization

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____
- (v) _____

9. Experience in Examination related assignments:

A. Experience in any examination conducting Agencies, like Union/State Public Service Commission/ State or Central Examination Boards/Council/University etc, if any (*Please provide details in separate sheets*)

B. Experience in supervision in conduct of Examination:

Sl No	Name of Exam	University/Board	Year of Exam	Role assigned
i)				
ii)				
iii)				
iv)				
v)				
vi)				
vii)				
viii)				
ix)				
x)				

C. Question Setting/Moderation/Vetting/Proof Reading:

Sl No	Name of Exam	Agency which conduct the Exam	Year of Exam	Role assigned	Subject/ Area Concerned
i)					
ii)					
iii)					
iv)					
v)					
vi)					
vii)					
viii)					

D. Any other specific assignments related to Conduct/Supervision/evaluation of process in Examination:

- (i) _____
- (ii) _____
- (iii) _____
- (iv) _____
- (v) _____
- (vi) _____

10. Declaration:

I have carefully gone through the Notification issued vide F.No.NTA/Admin/Recrtd/2020 dated 06.02.2021 and the information/details provided by me in the application are correct and true to the best of my knowledge. No material fact having bearing on selection to the position of Academic Consultant has been Suppressed/withheld.

Place:

(SIGNATURE OF THE CANDIDATE)

Date:
