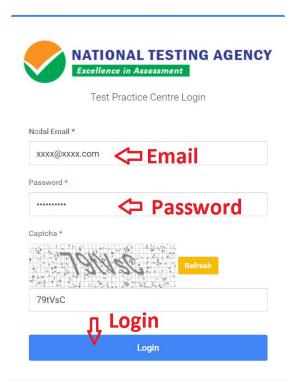


Instruction Manual to Execute MoU Process for TPC

National Testing Agency (NTA) has been established as a premier, specialist, autonomous and self-sustained testing organization to conduct entrance examinations for admission/fellowship in higher educational institutions. To assess competence of candidates for admissions and recruitment has always been a challenge in terms of matching with research based international standards, efficiency, transparency and error free delivery.

Steps to execute the process Step-o1 Visit NTA website (www.nta.ac.in) and Login



User can login through default user name (email id of nodal officer) and password (mobile no) of the respective Test practice Centre.

User can Login through provided credentials and access their profile page.



Step-02 Password Change

On the Successful Login, User will be redirected to **Change Password** page to change their password. It will be done only on first login.



- User need to change password to new one as default password provided is for one time use only
- User need to re-login with updated password after successful password change to access TPC profile.

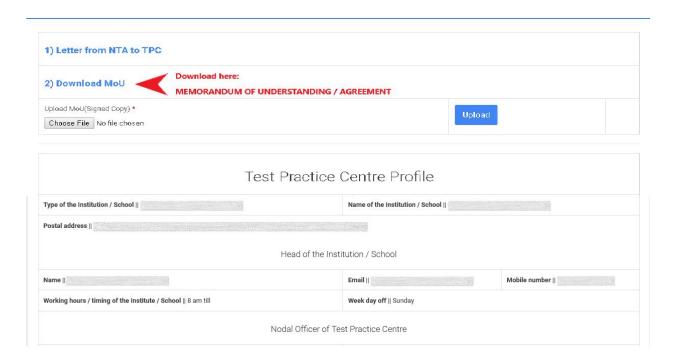


Step-3 MoU & TPC Profile

After login user will access their dashboard with following links:

- 01. Letter from NTA to all TPCs
- 02. Download MoU
- 03. Upload MoU (Duly signed by the TPC)
- 04. Profile of TPC

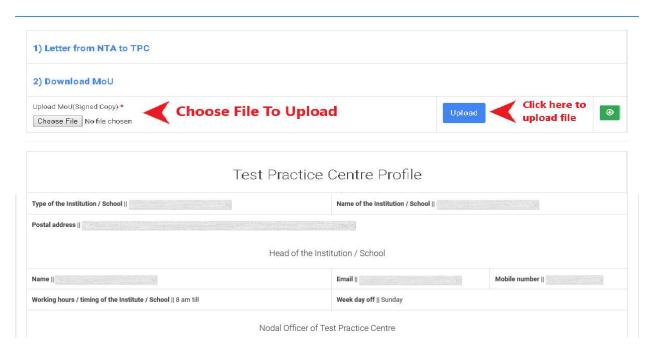
Download MEMORANDUM OF UNDERSTANDING / AGREEMENT:



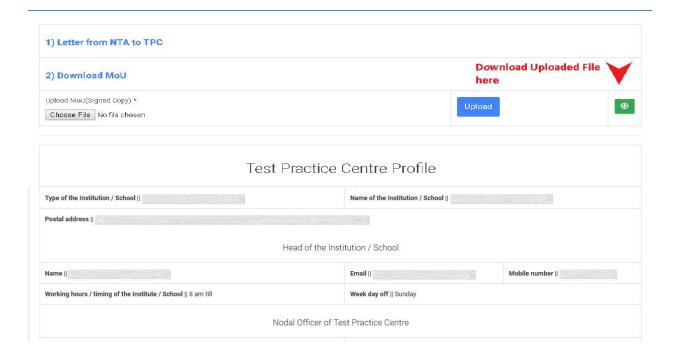
 TPC need to fill in required information given in MoU and scan it on a good scanner as PDF for its clarity and upload the Scanned PDF copy of MoU on corresponding space in the NTA Website.



• Upload Signed MEMORANDUM OF UNDERSTANDING / AGREEMENT:



 TPC can download their uploaded MEMORANDUM OF UNDERSTANDING / AGREEMENT on TPC profile:





Support

For any further help please contact helpline.

General helpline: 0120-3946611

Technical helpline: 0792-3268247

Email: ntanationaltestingagency@gmail.com