

Bid Document

Bid Details	
Bid End Date/Time	19-05-2022 19:00:00
Bid Opening Date/Time	19-05-2022 19:30:00
Bid Offer Validity (From End Date)	50 (Days)
Ministry/State Name	Ministry Of Education
Department Name	Department Of Higher Education
Organisation Name	N/a
Office Name	National Testing Agency
Item Category	Monthly Basis Cab & Taxi Hiring Services - Sedan; 2500 Km x 300 hours; Local , Monthly Basis Cab & Taxi Hiring Services - Hatchback; 2500 Km x 300 hours; Local , Monthly Basis Cab & Taxi Hiring Services - Premium Sedan; 2500 Km x 300 hours; Local , Monthly Basis Cab & Taxi Hiring Services - SUV; 2500 Km x 300 hours; Local , Monthly Basis Cab & Taxi Hiring Services - Premium SUV; 2500 Km x 300 hours; Local
Contract Period	1 Year(s)
Minimum Average Annual Turnover of the bidder (For 3 Years)	75 Lakh (s)
Years of Past Experience Required for same/similar service	3 Year (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Bidder Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Floor Price	This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	2.00
EMD Amount	365160

ePBG Detail

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

DG

National Testing Agency, Department of Higher Education, N/A, Ministry of Education
(Nta)**Splitting**

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. Years of Past Experience required: The bidder must have experience for number of years as indicated above in bid data sheet (ending month of March prior to the bid opening) of providing similar type of services to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts / orders to be uploaded along with bid in support of having provided services during each of the Financial year.

3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Fleet of owned vehicles with service provider, (Please limit the number to up to 100% of the vehicles demanded or 30 whichever is lesser):5

Drivers on Payroll (in Numbers) (Please limit the number to up to 100% of the vehicles demanded or 30 whichever is lesser):5

Minimum years (up to 5 years) of experience in related field:3

Number (upto 100%) of vehicles demanded should have been provided in a single contract to a government agency in the past three years:0

Number (up to 100%) of vehicles demanded should have been provided in the past year to government agencies:0

Geographic Presence in States:Delhi/NCR

Annual Turnover and Profit Requirement:As per Scope of Work Document.

Rate Per Km for Extra Usage in excess of chosen package as per the Vehicle Type selected. In case of bunch bid buyer must indicate extra KM rate for every Vehicle Type that is bunched::To be Quoted by the Bidder in Additional Document 1(ATC)

Rate Per Hour (Inclusive of GST) for Extra Usage in excess of chosen package:To be Quoted by the Bidder in Additional Document 2(ATC)

Scope of Work:[1652100900.pdf](#)

Monthly Basis Cab & Taxi Hiring Services - Sedan; 2500 Km X 300 Hours; Local (15)

Technical Specifications

Specification	Values
Core	
Vehicle Type	Sedan
Type of car (Please select at least 3 options)	Honda Amaze , Maruti Suzuki Dzire , Ford Aspire
Usage Variant	2500 Km x 300 hours
Type of Service	Local
Year of Vehicle Model	2020
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)	
Outstation night charges applicable	Yes

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Mamendra	110020,National Testing Agency, First Floor, NSIC-MDBP Building, Okhla Industrial Estate, Phase III, New Delhi-110020	15	<ul style="list-style-type: none">• Estimated number of outstation nights per month per vehicle : 1• Duration in Months : 12

Monthly Basis Cab & Taxi Hiring Services - Hatchback; 2500 Km X 300 Hours; Local (1)**Technical Specifications**

Specification	Values
Core	
Vehicle Type	Hatchback
Type of car (Please select at least 3 options)	Maruti Suzuki WagonR , Maruti Suzuki Celerio , Maruti Suzuki Swift
Usage Variant	2500 Km x 300 hours
Type of Service	Local
Year of Vehicle Model	2020
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)	
Outstation night charges applicable	Yes

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
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S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Mamendra	110020,National Testing Agency, First Floor, NSIC-MDBP Building, Okhla Industrial Estate, Phase III, New Delhi-110020	1	<ul style="list-style-type: none"> Estimated number of outstation nights per month per vehicle : 1 Duration in Months : 12

Monthly Basis Cab & Taxi Hiring Services - Premium Sedan; 2500 Km X 300 Hours; Local (5)

Technical Specifications

Specification	Values
Core	
Vehicle Type	Premium Sedan
Type of car (Please select at least 3 options)	Maruti Suzuki Ciaz , Honda City , Hyundai Verna
Usage Variant	2500 Km x 300 hours
Type of Service	Local
Year of Vehicle Model	2020
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)	
Outstation night charges applicable	Yes

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Mamendra	110020,National Testing Agency, First Floor, NSIC-MDBP Building, Okhla Industrial Estate, Phase III, New Delhi-110020	5	<ul style="list-style-type: none"> Estimated number of outstation nights per month per vehicle : 1 Duration in Months : 12

Monthly Basis Cab & Taxi Hiring Services - SUV; 2500 Km X 300 Hours; Local (2)**Technical Specifications**

Specification	Values
Core	
Vehicle Type	SUV
Type of car (Please select at least 3 options)	Maruti Suzuki Ertiga , Mahindra XUV 500 , Maruti Suzuki Vitara Brezza
Usage Variant	2500 Km x 300 hours
Type of Service	Local
Year of Vehicle Model	2020
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)	
Outstation night charges applicable	Yes

Additional Specification Documents**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Mamendra	110020,National Testing Agency, First Floor, NSIC-MDBP Building, Okhla Industrial Estate, Phase III, New Delhi-110020	2	<ul style="list-style-type: none"> Estimated number of outstation nights per month per vehicle : 1 Duration in Months : 12

Monthly Basis Cab & Taxi Hiring Services - Premium SUV; 2500 Km X 300 Hours; Local (3)**Technical Specifications**

Specification	Values
Core	
Vehicle Type	Premium SUV
Type of car (Please select at least 3 options)	Toyota Innova , Tata Harrier , Toyota Innova Crysta

Specification	Values
Usage Variant	2500 Km x 300 hours
Type of Service	Local
Year of Vehicle Model	2020
Km Travelled	Upto 50,000 Kms
Air Conditioning Requirement	A/C
Area of Operation	Plains
Fuel Type	Any
Addon(s)	
Outstation night charges applicable	Yes

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of Vehicle(s)	Additional Requirement
1	Mamendra	110020,National Testing Agency, First Floor, NSIC-MDBP Building, Okhla Industrial Estate, Phase III, New Delhi-110020	3	<ul style="list-style-type: none"> Estimated number of outstation nights per month per vehicle : 1 Duration in Months : 12

Buyer Added Bid Specific Terms and Conditions

1. Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses

shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---